

William Gilbert Endowed School PTA

www.williamgilbertpta.co.uk

Minutes of the PTA meeting held Thursday 14 June 2007

Chairman: Mary Johnson-Evans

1. Opening Welcome

Mary welcomed everyone to the meeting.

2. Present

Mary Johnson-Evans ©, Sue Whyld ©, Helen Willis, Rachel Abbott ©, Helen Barr ©, Mark Coulson, Bridget Charlton ©, Andrea Hewing ©, Judy Hooker ©, Karen Lawley ©, Suzanne Leeder ©, Gail Mann ©, Kate Naylor ©,

© = committee member eligible to vote.

Meeting in quorum – 11 present (total committee eligible to vote = 17)

Apologies

Jane Arnold, Anna Nandwani, Judith Carroll, Joanne Hare, Karen Nicholson, Bronwen Skinner

3. Minutes of last meeting and matters arising

Minutes of the last formal meeting on 18 April 2007 were proposed by Rachel Abbott and seconded by Kate Naylor.

4. Presidents Report

On behalf of Sue Whyld, Helen Willis thanked all involved with the May Fayre. She said it was a huge success with an excellent variety of stalls and was very well organised.

5. Chairmans Report

Mary reiterated the success of the May Fayre. Thanks to Karen Lawley for the idea of the 'ferret man', who was a huge success! The 'Street Dancer' was also very popular, giving a demonstration and lesson to Year 6 as a way of thanking them for their efforts organising the Year 6 games. Year 5 were also given an hour session and the PTA now plan to roll out the lessons to the rest of the school.

6. Treasurers Report

May Fayre made a profit of £1800. (Rest of report deferred to next Meeting).

7. Past Events

Thanks to Sue Robey for organising Pumpkin Seeds for the children to grow themselves this year.

A Recorder and music book have been purchased by the PTA for every Year 3 Child. The recorders are a gift from the PTA for each Year3 child to keep to support Mrs Whyld's wish that music should be available to all at the school. The accompanying music books will be passed down to subsequent Year 3 children and the PTA will purchase recorders for them.

Two marquees have been purchased to give shading to both the infant and junior playgrounds at a cost of £370 each, plus a 'sail' for the nursery garden costing £50.00.

A new Santa outfit has also been purchased.

8. Forthcoming Events

i) Carnival

Sue Whyld advised that the PTA are responsible for carrying out a Risk Assessment for our Carnival float and procession. She also stressed the importance of parents accompanying their children along the route and signing a consent form allowing them to take part.

The carnival theme is 'celebration' and children/parents in the procession are asked to dress with our Christmas theme in mind, carrying sleigh bells or a decoration they have made in class.

Volunteers are asked for to help assemble the float.

Thanks to Roger Carter of Carter Construction for donating the lorry.

ii) Style Evening

This will take place on 5 July 2007, all Class Reps are asked to sell tickets.

iii) Infant & Junior Disco

A provisional date of Friday 9 November 2007 has been agreed for the disco. Karen Lawley will book the DJ for the event.

iv) Leaver Concert

The Leavers Concert will take place 12 July 2007. PTA will run the bar.

9. Spending Requests

i) Infant Garden

Mrs Willis reported that the allotment was well under way with the children already growing vegetables. The pond has been cleared and a fence has been erected to make the area safe.

Mrs Willis's presentation to complete the garden/infant playground has been unanimously agreed with a total spend of £2300 proposed and seconded. This will provide two benches with games tops, two benches with lift up lids to store equipment, water butt, outdoor blackboard, a permanent 'road safety route' burnt onto the playground for tricycles, bird table and a 'living willow den'.

ii) Shading Update

This is an ongoing project that will involve obtaining planning permission to erect permanent shading. Eight benches at a cost of £100 each have been requested for inside the marquees.

iii) New signage for the school.

A request for new signage was presented to the committee by Mrs Whyld. The Governors had commented that our two signs at the school gates are ready for replacing and are looking to the PTA to fund this. Mrs Tipping's brother kindly designed a new logo free of charge, with an estimate of £300.00 to make up two new signs. A generous offer has been made by Chris Johnson on behalf of Coventry University, who have offered to make up the signs for free.

iv) Rechargeable Battery

Mrs Whyld also requested a large battery charger for charging batteries used in the ICT suite. The cost is approximately £300 which the committee have unanimously agreed to spend.

10. Fundraising Ideas/Proposals

i) Xmas Cookbook

This has been agreed as a way of producing an alternative to last years Christmas calendar. To include favourite family recipes from the children, recipes from the Dinner Ladies plus artwork.

ii) Barn Dance

It has been suggested that a Barn Dance should take place in October and be a joint venture between Beavers and the PTA, with profits split equally.

11. AOB

A provisional date of 1 March 2008 has been set for The Ball, Karen Lawley will look into booking the DJ for this date.

Idea raised to put on a 'tea party' in the school hall for new parents to meet each other.

Thanks extended by the Chairman to Gail Mann for producing a fantastic PTA website.

12. Date, time and venue of next meeting

Next formal meeting Thursday 13 September 2008, Year 6 classroom, 7.30pm