

Founded 1565

William Gilbert Endowed School PTA Minutes from the Meeting on Tuesday 22nd September 09

Attendees:

Sue Whyld (President)	Gail Mann
Kelly Houston (Chair)	Jane Arnold
Jane Munns (Vice Chair)	Mary Johnson-Evans
Helen Warner (Vice Chair)	Rachel Abbott
Debbie Preston (Sec.)	Maria Wallis
Wendy Staple	Joanne Hare
Deb Outhwaite	Clare Rudkin
Kully Grewal-Pollard	Dawne Stubbs
Dawne Stubbs	Amy Tweedale (Quorum)

Apologies received:

D. Cavill	C. Huffington
A. Hewing	J. Bond
A. Aston	S. Robey
J. Brambilla	H. Barr
R. Storr	H. Williamson
K. Lawley	D. Nealme
	S. Leeder
	B. Charlton

Minutes:

• Opening Welcome from the PTA chair

Kelly Houston welcomed everyone, to the meeting and thanked everyone involved with the cheese and wine welcoming party for new parents.

• Minutes of the last meeting and matters arising

Minutes of the last meeting on 22nd June were agreed to be a true representation of the meeting and so were proposed by Jane Munns and seconded by Helen Warner. No further matters were arising.

• President's Report

Mrs Whyld welcomed all, especially the new attendees and emphasised the importance of the contribution by the PTA in supporting the school and helping to fund extras which enrich the curriculum for all pupils. Special thanks given to Helen Warner for compiling the new PTA booklet.

• Chair's Report

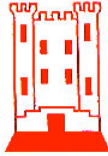
Election of new class reps

These are confirmed as:

Nursery:	Trudy Waller & Mia Doran
Reception:	Charlotte Huffington & Clare Rudkin
Year 1:	Jane Arnold
Year 2:	Kully Grewal-Pollard and Jill Bond
Year 3:	Helen Barr
Year 4:	Deb Outhwaite
Year 5:	Rachel Abbott & Mary Johnson-Evans/Janet Brambilla
Year 6:	Rachel Storr & Dawne Stubbs

PTA Jobs

Newsletter: Julie Carter is now compiling and producing the newsletter. One letter per half term is planned. All items should be sent directly to Julie. **Action: Kelly to circulate Julie's email to members**
PTA Website: Gail Mann is the contact for items to be published on the PTA website, please notify her directly on: gail.m@btinternet.com



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Will Shepherd Memorial Update

Mrs Whyld provided background for the reasons for this project for the benefit of new parents.

Mary Johnson-Evans provided an update on the status of this project. Two quotes have now been received to remove the silver birch, conifer and holly tree.

1. £385 + VAT and 2. £250 + VAT, both from qualified tree surgeons (no special permission is required to remove any of the trees). It was agreed all tree stumps would need to be removed for safety reasons.

Mary has also received ideas, plans and costs to make the area usable once the trees are gone: plans from one supplier were shown at the meeting.

Mrs Whyld's vision is for a tiered amphitheatre structure without a roof, although a sun analysis is required to ascertain whether shading/roofing is needed.

Next steps:

Teaching staff to conduct sun analysis

Mary to continue to progress suppliers' ideas and costs and report at the next meeting.

Mrs Whyld will ascertain the amount of funding available from The Will Shepherd Foundation once we have a final design and costs.

•Treasurer's Report

Kelly presented this on behalf of Debbie Cavill who was unable to attend the meeting.

Funds stand at:

Current account: £10,332.07

Reserve account: £3,660.03

Bank issues are now in hand, no further action required at present.

•Spending Requests

Mrs Whyld requested £4,000 for curriculum spending which was agreed. **Action: Debbie Cavill to raise cheque**

Mrs Whyld has initial costs for the screen projector project at £800-1000, and will obtain 2 further quotes.

It was agreed that a good use of funds would be to provide some outside lighting from the main entrance to the gates. **Action: Jane Arnold to investigate options and costs**

Mrs Whyld requested £1,000 to replace and renew Golden Time rewards and activity items, which was agreed. **Action: Debbie Cavill to raise cheque**

Noted that table tennis equipment has been purchased with Sainsbury's vouchers.

Shading for the juniors' playground – this project is carried forward for future consideration

•Future Events

Pumpkin competition: another note will be sent out to parents regarding dates etc. **Action:**

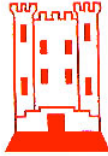
Kelly/Jane/Helen. Gail Mann agreed to produce posters.

It was agreed that children would from now on be allowed to keep trophies (and nursery awards).

Action: Helen Warner has sourced necessary items and will produce all certificates

School disco 22nd October: the DJ has been booked and bracelets purchased. Sufficient paper bags in stock need to check sweets supplies. **Action: Jane Munns**

250 bags will need to be made up prior to the event, class reps to recruit helpers. **Action: All Class Reps**



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Helpers on the night (who must be CRB checked) confirmed as:

Rachel Abbott / Joanne Hare / Gail Mann (drinks) / Amy Tweedale. Others tbc.

Gail Mann kindly agreed to produce posters.

Family night: Janet Brambilla is organizing this event. The theme will be the '80s. Venue and date confirmed as Friday 11th December at Derby Rugby Club. Tickets sales will need to be coordinated by class reps

Action: Class reps to contact Janet Brambilla for their quota of tickets to sell

2010 Ball: the first meeting of the new committee has taken place. Date proposed and agreed as Saturday 12th June 2009. Further ideas and venues to be presented at the next PTA meeting.

Action: Ball committee to provide an update at the next meeting

Christmas Fayre: date agreed as Friday 27th November. Time and further details to be confirmed. Gail Mann kindly agreed to produce the posters.

Committee to be established. **Action: Kelly to establish committee and book first meeting date.**

All members who wish to be on the committee please let Kelly know as soon as possible.

Stop press: first meeting will be Mon 12th Oct, 8pm, Patten Makers – all welcome

Rollerworld disco – Helen Warner has been investigating costs and availability for this event.

All Sunday dates are booked up until Jan 2010. The cost is £100 per hour for hire including staff costs / boots hire / DJ etc. It was agreed this event should go ahead. **Action: Helen to progress**

• **A.O.B.**

Yellow Moon catalogues: Wendy Staples asked whether catalogues are required, the school will receive cash back on orders. Mrs. Whyld confirmed this can take place and that 265 catalogues will be required if all pupils are to take one home. Action: Wendy to progress

• **Next meeting: Monday 9th November 2009, 8pm in the Patten Makers** (a committee member should contact the pub beforehand to let them know)