

NEWSLETTER

William Gilbert Endowed School

20th September 2006

No: 318

Dear Parents

May I extend a warm welcome to any new parents and pupils who have joined the school and have missed my first newsletter. It is still available from outside the office if you require it.

DIARY DATES

Please find enclosed a list of dates for events happening throughout the school year. There will be further additions and if any changes are necessary we will try to give you as much notice as possible.

REPLY SLIPS

Please return reply slips for the Home School Agreement and Computer Use as soon as possible along with any previous correspondence such as Textease.

HARVEST CELEBRATIONS – THURSDAY 28 SEPTEMBER – 9.30AM

Our Harvest Celebration will take place in the school hall on Thursday 28 September at 9.30 am. Nursery and Reception pupils will not be joining us on this occasion but will have their own small assembly in their classroom. However, all parents are very welcome to attend the service in the hall. Our harvest gifts will support our elderly neighbours in St Alkmunds Close and Barnardos.

The needs of Barnardos are specific and the following items are the products we would most appreciate you sending:

‘in date’ non perishable items i.e. any tinned or packets foods, or toiletries.

If possible we would like all pupils, Nursery to Year 5 to bring a plate, small box or basket of goods as listed above. If it is not possible to provide a plate, box or basket, single items will still be appreciated.

Year 6 pupils are asked to provide fresh fruit, vegetables, flowers, and/or non-perishable food items (in date). Year 6 will be delivering their gifts to the residents on St Alkmunds Close after the service.

Pupils should bring their gifts on Wednesday 27 September or first thing on Thursday 28 September.

Thank you in anticipation of your support.

PUMPKIN COMPETITION

Part of our harvest celebration is to judge the PTA Pumpkin competition. Pumpkins need to be in school the day **before** Harvest Festival on Wednesday 27 September by 9.00 a.m. Please affix name and class and deliver pumpkins to the junior department craft area.

PHOTOGRAPHS/VIDEOING OF PUPILS

This item was on the first newsletter, and only needs appropriate action if you didn't receive it.

In order to record evidence as well as pleasure we like to take photographs of the pupils and record their work on video from time to time. Such material is kept in school and used purely for school records and evidence of progress/achievement.

We would appreciate your support in allowing us to take photographs and video concerts for example at Christmas etc. If however, you do not give your permission for your child to be photographed or videoed then you must return the reply slip attached. Non-return will be interpreted as parental approval.

FAIR PROCESSING NOTICE

We have a statutory duty to provide you with the enclosed notice which informs you of the Data Protection Act and the information we hold on your child.

SCHOOL LIBRARY

The school library is open for KS2 pupils to use after school on the following days:

Years 5 & 6 – Monday - 3.30 - 3.50pm

Years 3 & 4 – Thursday – 3.30 – 3.50pm

Yours sincerely

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