

William Gilbert Endowed School PTA

[www.williamgilbertpta.co.uk](http://www.williamgilbertpta.co.uk)

Minutes of the PTA meeting held on 2<sup>nd</sup> November 2006  
Chairman Susanne Leeder

**1. Opening Welcome**

Susanne welcomed everyone to the meeting.

**2. Present**

Susanne Leeder (C), Mary Johnson-Evans(C), Sue Whyld(C), Rachel Abbott, Jane Arnold(C), Judith Carroll(C), Joanne Hare(C), Karen Lawley(C), Gail Mann(C), Karen Nicholson(C), Helen Barr, Anna Nandwani(C)

(C) = Committee member eligible to vote

Meeting not in quorum - 10 present (total committee size 21)

**Apologies**

Bridget Charlton, Jayne Stevenson

**3. Minutes of last meeting and matters arising**

Minutes of the last formal meeting on 19<sup>th</sup> September 2006 were proposed by Jayne Arnold and seconded by Joanne Hare.

**4. Presidents report**

Sue Whyld thanked those people involved in organising the Quiz night. Thanks were also extended to Susanne, Mary and Sarah for all their hard work in putting together the photoshoot for the calendar. The children and staff had all enjoyed the experience.

**5. Chairman's report**

Susanne reported that the Quiz night had been successful again. There was a good turnout and a good atmosphere. It was suggested we change the format next year and try and arrange the Quiz in-house.

Susanne thanked Sarah Gray for all her hard work in taking and processing the photos for the calendar. The proof should be available for Ladies Shopping Night. A discussion took place about pricing the calendar. A price of £9-£10 was agreed.

**6. Treasurers report**

No formal report received. The balance is just below £8000. The final profits of the Quiz night are yet to be added.

**7. Past events**

As above. No additional comments

**8. Forthcoming events**

**Ladies Shopping Night**

Please could class reps encourage a good attendance. Also requested is help on the night for manning the entrance and clearing up.

**Design a Santa vehicle**

PTA will run a competition for the children to design either a poster or a model. Judging will take place on 24<sup>th</sup> November.

### **Xmas Fayre**

Preparations going well. A discussion took place about a non-uniform day for the Chocolate Tombola. Mrs Whyld will discuss this with the staff as they are already planning to have a non-uniform day for the Air Ambulance.

The master list for stall holders will be going up next week. Please could class reps push for help.

### **The Ball**

Plans well on track. Another plea to anyone who may be able to arrange an auction prize.

Thanks extended to sub-committee for all their hard work

### **10. AOB**

A discussion took place around how to engage more support and interest in fundraising activities within the school. Judith suggested having a spending plan agreed between Sue Whyld and the PTA at the beginning of the year. The PTA could then inform the parents of this and give them regular feedback about how the money was being spent. Some events could then be dedicated to raising money for particular items e.g. The Ball. This idea was agreed in principal

A further discussion took place about how best to manage requests for large PTA spends. The current PTA constitution requires only a majority of committee members to approve a spending request of whatever amount. Susanne was keen to find a solution that offered any members who had concerns about a proposed spend the opportunity of discussing it with the chair before the meeting. Sue Whyld was keen not to delay a vote to a subsequent meeting as that would affect the schools ability to take projects forward. It was suggested that spending requests for large amounts could be made in advance of the meeting and these could be circulated with the agenda. In this way all members have an opportunity to attend the meeting to vote on this request or to discuss any concerns with the chair beforehand.

Mary asked if anyone was interested in being a Duffield carnival rep

### **11. Spending requests**

Sue Whyld requested the following monies from the PTA money from the PTA for the Infant and Junior Xmas parties and the Xmas concerts.

Other projects currently in mind are the development of the far side of the drive in the Junior Playground and a revamp of the Infant garden "over the wall"

Judy Hooker requested approximately £300 for Hockey equipment including bibs, shin pads, training balls and ball cage.

These requests were approved by the 10 voting members present and the approval of Kate Naylor was also obtained after the meeting giving a majority.

### **12. Next meetings**

**Informal meeting Thursday 11<sup>th</sup> November at 8pm at Fishers.**

**Next meeting Wednesday 10th January at 7.30pm in Year 6 classroom**