

William Gilbert Endowed School PTA

[www.williamgilbertpta.co.uk](http://www.williamgilbertpta.co.uk)

Minutes of the Annual General Meeting held on 18<sup>th</sup> March 2008  
Chairman Mary Johnson-Evans

1. **Opening Welcome**

Mary welcomed everyone to the meeting

**Present**

Suzanne Leeder, Mary Johnson-Evans, Sue Whyld, Rachel Abbott, Jane Arnold, Judith Carroll Joanne Hare, Andrea Hewing, Gail Mann, Kate Naylor, Bronwen Skinner, Karen Lawley, Jane Munns, Kelly Houston, Helen Warner.

2. **Apologies**

Rachel Storr, Anna Nandwani, Bridget Charlton, Jayne Stevenson, Helen Barr, Karen Nicholson.

3. **Minutes of last meeting and matters arising**

Minutes of the last AGM 18.04.07 were proposed by Andrea Hewing and seconded by Jo Hare.

4. **Chair's report - Events:**

**Barn Dance** great success, thanks to Janet

**The Ball** over £12,000 raised! Well done to the Ball committee. Need a new committee to organize next years Ball.

**May Fayre** very successful and a nice atmosphere

**Carnival** went well under the circumstances!!

**Ladies Shopping Night** not as well attended this year, need to revamp it with perhaps a 'style evening'

**Disco** Good night, enjoyed by all the children, thanks to Karen Lawley for buying the fluorescent bracelets.

**Christmas Fayre** great success - great start to Christmas.

**Mother's Day** huge success, suggestion to hold similar event for Fathers Day, thanks to Karen Lawley for organizing

**Expenditure:**

Mary reported that the PTA had spent funds this year on the road markings in the infant playground, new curtains for the hall and the new salad bar.

Future expected areas of expenditure are ongoing shading, computers, Will Sheppard memorial approx £9-£10k, black out blinds for hall, Father's Day gifts, Year 6 leaver's book.

Mary also requested to have the discretion to pay small expenses without waiting for a PTA meeting to obtain quorum votes.

5. **Treasurer's report**

Please see attached Accounts prepared by Bronwen.

6. **Presidents report**

Mrs Whyld said that the PTA had had another tremendously successful year. She thanked the committee for all their hard work and for their flexibility in working around other activities. She extended her thanks to Judith for her patience with regard to the shading, it is much appreciated. Thanks also to the continuing committee: Mary, Bronwen Andrea and Judith. Mrs Whyld presented flowers and thanked the continuing committee, Mary, Bronwen, Andrea and Judith,

7. **Election of chairman and new officers**

Mary outlined the responsibilities of the PTA Roles and asked for volunteers. There was then a discussion about the times future meetings would be held after it was suggested that we may get a different group of people willing and able to attend day time meetings.

The following appointments were made.

<b>Chairs</b>	<b>Mary Johnson-Evans</b>
<b>Vice Chair</b>	<b>Karen Lawley</b>
<b>Treasurer</b>	<b>Bronwen Skinner</b>
<b>Secretary</b>	<b>Andrea Hewing</b>

**8. Election of new committee**

<b>Beverage/Catering Buyer</b>	Rachel Abbott
<b>Gift Buyer</b>	Rachel Storr
<b>Entertainment Co-ordinator</b>	Karen Lawley & Suzanne Leeder
<b>Publicity Co-ordinator</b>	Gail Mann
<b>Tender Co-ordinator</b>	Jane Arnold

**Other committee members**  
Judith Carroll, Rachel Storr, Kate Naylor, Jayne Stevenson, Kelly Houston, Jane Munns, Joanne Hare, Helen Warner

**9 AOB**

- Current Year 3 require recorders each as agreed last year, plus the accompanying music books.

**10 Close**

Mary thanked everyone for attending the meeting and brought the AGM to a close.